

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2020

Meeting: Board Of Commissioners Location: Commissioners' Board Room Date: 6/2/2020 Time: 8:00AM – 10:40AM

Present: Commissioners: Kay E Reiter, President; Russ Zimmerman, V-President; Scott Miller

Present: Theresa Garcia; County Administrator

Others Present on teleconference: Atul Chopra, Tom Fullen, Chris Hilton

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:10am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 5/28/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Kay E Reiter Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Reiter attended a JEDI meeting with CCAO on a teleconference. Senator Peterson from the 17th district. was on the call with them. He is working on a piece of legislation. He is proposing a change in the formation of the County Health Department Boards. There are concerns about how the covid-19 issue was handled by County Health Departments. Some counties have not followed the Governors orders by not allowing some businesses to open as ordered and he feels they are over stepping their authority. He would like to change how the local Health Boards are set up. He wants it to be a five member board and they would be required to have a County Commissioner or designee on the board and the most populous entity in the county that pays in the most and the chair of the township association. He believes many Health Departments are not going to be happy with this. The Governor is standing behind this legislation. The JEDI committee is in support of the legislation too.	Kay E Reiter		

	Mental Health Board meeting was on teleconference and Commissioners were unable to join the meeting.			
	Department Head meeting went well. All the Department Heads attended. Everyone is back in their office and getting ready to open to the public or they did this week. The Commissioners would like to meet this way from this point forward. It will save commute time for everyone.	Kay E Reiter Russ Zimmerman Scott Miller		
Commissioners and Administrator Discussion	The Commissioners discussed the protests and rioting going on. It is unfortunate how bad the violence and destruction has been. Windows were broken in the Capital Building. People are destroying their own communities. There are some people being bussed in to some of the protests. It is a very sad situation.	Kay E Reiter Russ Zimmerman Scott Miller		
	Administrator Garcia talked about sending out the memo opening the office to the public starting June 9 th . We will continue to teleconference for those who want to keep their distance.	Theresa Garcia		
	Commissioner Reiter drove by the courthouse to look at the new red, white and blue lights. The left side of the courthouse was not lit. Administrator Garcia contacted Facility Management to have them take a look at it.	Kay E Reiter		
	Commissioner Miller asked if anyone heard what kind of decision the Fair Board has made on the County Fair. They were supposed to meet last night to make a decision. The restrictions are going to be difficult to abide by.	Scott Miller		
	Commissioner Miller talked about receiving an email regarding the census. The prediction right now is we are running a little under on count. This needs to be pushed a little more. He is going to think of some ways to promote the census to the public.	Scott Miller		
	Commissioner Miller asked if there was any new findings on the Wightmans Grove Project. The project is still moving forward. It was pushed back a couple of months in order to apply for the new CDBG funding.	Scott Miller		
* Then /Now Documents	One certificate was presented by DJFS. The clerk was unaware that the invoice would be split between different departments. One invoice makes up this certificate. Northwoods Consulting Partners - \$750.00	DJFS	\$750.00	*Motion: Move to Approve certificate Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
* Personnel	None			
* Travel Requests	None			

IT	Atul Chopra – IT. Atul attended his regular meeting with the Commissioners by teleconference. See attachment A for agenda items. He reviewed some expense cuts they made to assist with budget. They are working on the migration plan for the new servers. There will be night and weekend times they will have to work on this project. There will be scheduled down time that everyone will be notified of. Video arraignment equipment will be installed for Common Pleas Court. Commissioner Zimmerman wanted to make sure Atul was copied on the Clerk of Courts back-up project memo, and he had received the memo.	Atul Chopra - Supervisor		
* Resolutions (10:00am)	2020 – 162 TRANSFER SALES TAX INCOME TO GENERAL FUND (\$460,000.00)	1979 Sales Tax	\$460,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 163 AUTHORIZING THE GLCAP PROGRAM ADMINISTRATOR TO ENTER INTO A HOME WRITTEN AGREEMENT WITH ELIGIBLE HOMEOWNERS AS PART OF THE COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM	GLCAP		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 164 APPROVING FUND TRANSFERS FOR SANITARY ENGINEER FOR INVESTMENT INCOME FROM INTEREST EARNED ON MONEY INVESTED (\$12,519.85)	County Wide Sanitary Engineer	\$12,519.85	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 165 APPROVING FUND TRANSFER FOR SANITARY ENGINEER TO VARIOUS SEWER FUNDS FOR OWDA LOAN PAYMENT (\$243,614.06)	Sanitary Engineer	\$243,614.06	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 166 APPROVING SUPPLEMENTAL APPROPRIATION TO BETTER BUILDING CAPITAL OUTLAY BUILDING IMPROVEMENT (\$120,000.00) FOR PROJECT INVOICES	Better Building	\$120,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 167 APPROVING APPROPRIATION TRANSFER FOR BOARD OF DD FROM CAPITAL OUTLAY TO SUPPLIES (\$3,000.00) FOR BENCH SWINGS	Board of DD	\$3,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3

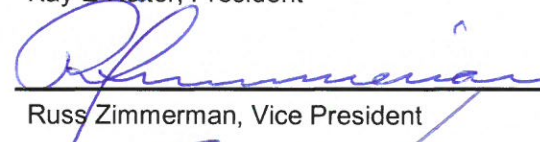
	2020 - 168 AUTHORIZATION FOR SANDUSKY COUNTY TO PICK UP THE STATUTORILY REQUIRED CONTRIBUTION TO THE OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM FOR THE EMPLOYEES OF THE SANDUSKY COUNTY JUVENILE JUSTICE CENTER PURSUANT TO INTERNAL REVENUE CODE SECTION 414(H)(2).	JJC		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 - 169 AUTHORIZATION FOR SANDUSKY COUNTY TO PICK UP THE STATUTORILY REQUIRED CONTRIBUTION TO THE OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM FOR THE EMPLOYEES OF THE SANDUSKY COUNTY DIVISION OF PROGRAMS PURSUANT TO INTERNAL REVENUE CODE SECTION 414(H)(2).	Juvenile Special Division		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 - 170 DECLARING THAT THE AMOUNT OF TAXES THAT MAY BE RAISED WITHIN THE TEN-MIL LIMITATION BY LEVIES ON THE CURRENT TAX DUPLICATE WILL BE INSUFFICIENT TO PROVIDE AND ADEQUATE AMOUNT FOR NECESSARY REQUIREMENTS AND THAT IT IS NECESSARY TO LEVY A TAX IN EXCESS OF SUCH LIMITATION.	Birchard Library		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 - 171 APPROVING ARPPROPRIATION TRANSFER FOR DJFS FROM CAPITAL OUTLAY TO SUPPLIES (\$10,000.00) FOR ANTICIPATED EXPENDITURES	DJFS	\$10,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
Sheriff	Chris Hilton – Sheriff. Sheriff joined the Commissioners for his regular meeting by teleconference. Sheriff is ready to start meeting in person. He enjoys seeing people. They are back to normal on their shifts with everyone back to eight hour shifts and time off requests are being approved. The Commissioners mentioned to Sheriff the thank you note from Detective Arp regarding hazard pay and the shift change approved by the Commissioners. Commissioner Reiter asked if Sheriff had any thoughts on the protests and riots and his comments on anything happening in our county. He did help Erie County yesterday in downtown Sandusky. It was very peaceful. There was something supposedly planned for tomorrow at 4:30pm around State and Front Street here in Fremont. Not sure what is planned he just heard some word this was happening. He doesn't see any outsiders coming in and doesn't see it being anything violent. Sheriff has watched what happened in	Chris Hilton - Sheriff		

	Minnesota several times and plans to make a public statement in the next couple of days on his thoughts on the situation. He has had many emotions pass through his mind. He does want to make sure the public is aware of his thoughts and policies. He does plan on doing only video visitation at the jail and will no longer have in person visits. He feels it's safer and once he makes the decision he will update the Commissioners. Firearms training was done last week. Next year he will invite the Commissioners to observe.			
Public Open Session	Citizens Attendees – none Media Attendees – Tom Fullen, Eagle 99 Elected Officials – Chris Hilton, Sheriff			
* Adjournment (10:40am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3


Signature of:



Kay E Reiter, President



Russ Zimmerman, Vice President



Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Financial Changes

- Items that have been reduced, delayed or eliminated
 - Reduced - DUO two factor authentication – \$1200/month (old cost) / \$600/month (new cost) – we can reduce current monthly costs by 50% initially, then completely eliminate by migrating to our onsite platform which has already been purchased and services paid until 2022.
 - Migration has already started, we have prioritized this to eliminate the cost
 - Delayed - Microsoft Hosted Exchange (online email) - \$19,200/year
 - Eliminated - Percipio training - \$2900/year

Current

- Virtual servers – new servers received, currently working with HP on migration plan
- Common Pleas – installing new video conferencing/arraignment equipment
- Server room – eliminated servers, cleaned up room and network setup
- Email filter/archive – migrated to cloud based email filter for county users. Currently setting up email archiving. Scheduling city user migration within two weeks.
- Clyde court – assist in setting up Henschen application/equipment
- SC Engineer – new server/network equipment installation started
- Fremont Police – new backup equipment/software installed and tested. Installing new radio in dispatch
- Remote – everyone that needs remote has been setup and tested
- 2FA (two factor authentication) – currently setting up remaining county users, one department at a time
- Backups – linux repository setup and working, in the process of setting up cloud backup
- Antivirus – all endpoints installed.
- Antiphishing – KnowBe4 continuing campaigns. Results to be compiled and emailed within 2 weeks
- Security – continued updates to routers/servers
- Internet access – new policies implemented that allow for more access, while still being safe
- Server migrations – New primary and juvenile migration server started
- 911 phone system – all circuits tested and confirmed. Scheduling training and go-live
- 911 CAD – conversion currently being verified
- City of Fremont – new auditor system setup, installing UPS at municipal bldg
- Aiphone – install safe harbor system at Gibsonburg PD, quoting installation for AD Pro
- Parks – installing network services at multiple locations
- Dispatch – communications director's office setup complete.
- City – WRCC – working on migrating their data network
- City – Phones – worked with Perry on phone changes and training
- City – Rec – 24 hour access issues remain, working with vendor to remedy
- City – PD – working with new radio vendor to implement digital radio system
- Woodville PD – e-ticketing setup complete